



Minutes of the Executive Committee (EXC) Meeting
of the Board of Trustees of the Utah Transit Authority (UTA)
Monday, September 19, 2016
FrontLines Headquarters, 669 West 200 South, Salt Lake City, UT

Attending:

H. David Burton, Chair
Robert McKinley, Vice Chair
Jeff Hawker, Finance & Operations Chair
Charles Henderson, Planning and Development Chair
Bret Millburn, Stakeholder Relations Chair
Necia Christensen

Excused/Not in Attendance: All members were in attendance.

Chair Burton called the meeting to order at 12:05 p.m. with five committee members present. Trustee Christensen was also in attendance.

Chair Burton then yielded the floor to Sheldon Shaw, UTA Manager of Safety, for a safety message.

Action Items. No action items were discussed.

Consent Agenda.

1. Approval of August 15, 2016 Meeting Report

A motion to approve the consent agenda item was made by Trustee Henderson and seconded by Trustee Millburn. The motion carried by unanimous consent with five aye votes.

Informational Items.

1. Equity Study.
 - a. Matt Sibil, UTA Chief Planning Officer, reviewed the 2015 Equity Analysis Study. He described the model, the need for the analysis, updates to the model, ridership and population growth, and overall results. Questions were posed by the board and answered by staff. The EXC requested more information on specific markets within counties.
2. UTA Goals.
 - a. Trustee Henderson summarized the board's participation in the goal setting process. Mr. Sibil delivered a presentation providing more detail. Chair Burton stated that it was important to find a good way to quantify the health and sustainability of the system.

Board Meeting Agenda Approval.

1. UTA Annual Property Report.
 - a. Steve Meyer, UTA Chief Development Officer, summarized the report and indicated it would be a consent agenda item for board meeting.
2. Monthly Financial Reports (July 2016).
 - a. Robert Biles, UTA Vice President of Finance, displayed the July financial dashboard. Chair Burton indicated it would be a consent agenda item for board meeting.
3. Property Disposition. This item was deferred until after the closed session discussion.
4. Board Officer Elections.
 - a. Chair Burton asked the committee if they would prefer to recommend a slate for board officer elections. Discussion ensued. It was determined the executive committee's official slate would include Robert McKinley as chair and Jeff Hawker as vice chair. Further discussion ensued wherein Chair Burton suggested adding Sherrie Hall Everett to the slate as an additional vice chair.

A motion to add Sherrie Hall Everett to the recommended slate as an additional vice chair was made by Trustee McKinley and seconded by Trustee Millburn. The motion carried by unanimous consent.

5. Transitional Interlocal Agreement on the Mountain Accord.
 - a. Jerry Benson, UTA President/CEO, requested that approval of the transitional interlocal agreement on the Mountain Accord be added to the board agenda.

The board meeting agenda was set as outlined in the EXC meeting.

Property Dispositions. Mr. Meyer provided an overview of two surplus properties for which the agency is proposing approval for disposition, one at Box Elder Street located at 4800 South 200 West in Murray and the other at 12200 South 900 East in Draper. He indicated the financial terms relative to the property dispositions would be discussed in closed session.

Closed Session. Chair Burton indicated there were matters to be discussed in closed session related to real property. A motion to move into closed session was made by Trustee Millburn and seconded by Trustee McKinley. The motion carried by unanimous consent and the EXC moved into closed session at 1:20 p.m.

Open Session. A motion to return to open session was made by Trustee Henderson and seconded by Trustee Millburn. The motion carried by unanimous consent and the EXC returned to open session at 1:30 p.m.

Action Taken Regarding Matters Discussed in Closed Session.

1. Property Dispositions.

- a. A motion to forward the two property dispositions to the board agenda was made by Trustee Millburn and seconded by Trustee Henderson. The motion carried by unanimous consent.

Other Business. No other business was discussed.

Adjourn. The meeting was adjourned at 1:31 p.m. by motion.

Transcribed by Cathie Griffiths
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