



**Report of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
October 25, 2018**

Board Members Present:

Greg Bell, Chair	Karen Cronin (non-voting)
Gina Chamness, Vice Chair	Babs De Lay
Jeff Acerson	Andrew Jackson
Cort Ashton	Dannie McConkie
Necia Christensen	Toby Mileski
Alex Cragun	Bret Millburn

Board Members Excused/Not in Attendance: Jeff Hawker, Charles Henderson, Melissa Johnson, and Troy Walker

Also attending were members of UTA staff, as well as interested citizens and media representatives.

Welcome and Call to Order. Chair Bell welcomed attendees and called the meeting to order at 1:03 p.m. with twelve board members present. The board and meeting attendees then recited the Pledge of Allegiance.

Safety Minute. Chair Bell yielded the floor to Sheldon Shaw, UTA Manager of Safety, for a brief safety message.

General Public Comment Period. Public comment was given by Andrew Gruber, Executive Director of the Wasatch Front Regional Council; Claudia Johnson; Andrew Jackson, Executive Director of the Mountainland Association of Governments; Lorin Simpson, UTA Regional General Manager of the Salt Lake Business Unit; Bruce Cardon, UTA General Manager of Commuter Rail; and Matt Sibul, UTA Director of Government Relations. Mr. Gruber expressed appreciation to the board for its leadership in developing the current transit system. Ms. Johnson opined on the importance of transparency for the new board. Mr. Jackson provided information on the utilization of the Utah Valley Express bus rapid transit line and expressed appreciation for its implementation. Mr. Simpson expressed appreciation to the board for approving the construction of the Depot District Clean Fuels Technology Center. Mr. Cardon acknowledged the board for its support of the expansion of commuter rail along the Wasatch Front. Mr. Sibul thanked the board for working collaboratively with the various communities in UTA's service area.

Item(s) for Consent. Consent items consisted of the following:

- Approval of September 27, 2018 Board Meeting Report
- Approval of September 12, 2018 Stakeholder & Planning Committee Meeting Report
- Approval of October 10, 2018 Operations & Customer Experience Committee Meeting Report
- Financial Report & Dashboard for August 2018
- 2018 Q3 Investment Report
- Finance & Audit Committee Approved \$200,000-\$999,000 Contracts, Change Orders & Disbursements
 - 5310 Contract (Kostopolus Dream Foundation)
 - Employee Holiday Gift Cards (Harmons)

A motion to approve the consent agenda by acclamation was made by Trustee De Lay and seconded by Trustee Christensen. The motion carried unanimously.

Committee Updates.

Operations & Customer Experience Committee Update.

R2018-10-01: Resolution Approving the December 2018 Change Day Title VI Equity Analysis. Nichol Bourdeaux, UTA Vice President of External Affairs, summarized proposed route changes, public comment received, and Title VI analysis relative to December change day.

Public Comment. No public comment was given.

Board Action. A motion to approve resolution R2018-10-01 was made by Trustee Cragun and seconded by Trustee Millburn. The motion carried unanimously with affirmative votes from Trustees De Lay, Jackson, McConkie, Mileski, Millburn, Acerson, Ashton, Chamness, Christensen, Cragun, and Bell.

Finance and Audit Committee Update.

R2018-10-02: Resolution Authorizing Execution of an Interlocal Agreement to Fund the Davis-SLC Community Connector Bus Rapid Transit Project Conceptual Engineering and Environmental Work. Trustee Millburn and Mary DeLoretto, UTA Director of Capital Projects, summarized the project, which involves construction of a bus rapid transit line from Woods Cross to Salt Lake City, and explained the interlocal agreement.

Public Comment. No public comment was given.

Board Action. A motion to approve resolution R2018-10-02 was made by Trustee Millburn and seconded by Trustee Cronin. The motion carried unanimously with affirmative votes from Trustees Jackson, McConkie, Mileski, Millburn, Acerson, Ashton, Chamness, Christensen, Cragun, De Lay, and Bell.

R2018-10-03: Resolution Ratifying the Adoption of the 2019 Tentative Budget. Steve Meyer, UTA Interim Executive Director, provided an overview of the key priorities and initiatives addressed in the 2019 tentative budget. Bob Biles, UTA Vice President of Finance, spoke about specific allocations in the budget at both the agency and department levels. Discussion ensued. Staff addressed questions posed by the board on fuel costs, compensation for the new UTA board, new board staffing levels, executive director department budget, contingency funds, long-term sustainability, risk, and funding for innovative mobility, external relations, and capital projects. Trustee Millburn expressed appreciation for the new budget format, but said he had concerns about questions related to the budget and the level of new board compensation.

Chair Bell left the meeting at 2:38 p.m. Vice Chair Chamness assumed control of the meeting.

Trustee Millburn left the meeting at 2:42 p.m.

Public Comment. No public comment was given.

Board Action. A motion to approve resolution R2018-10-03 was made by Trustee Jackson and seconded by Trustee Christensen with the understanding that the budget must include the maximum salary for the new board members. The motion carried by majority vote with seven affirmative votes from Trustees Jackson, McConkie, Acerson, Ashton, Chamness, Christensen, and Cragun; two negative votes from Trustees Mileski and De Lay; and no abstentions.

R2018-10-04: Resolution Authorizing Execution of Stakeholder Agreements for First/Last Mile Connection Program of Projects. Ms. DeLoretto indicated the agreements referenced in the resolution are revenue agreements related to the first/last mile connection program of projects that authorize the executive director to direct and manage local match funds for the project according to the agreement terms. Discussion ensued. A question was posed by the board regarding signature authority and answered by staff.

Public Comment. No public comment was given.

Board Action. A motion to approve resolution R2018-10-04 was made by Trustee Mileski and seconded by Trustee Ashton. The motion carried unanimously with affirmative votes from Trustees McConkie, Mileski, Acerson, Ashton, Chamness, Christensen, Cragun, De Lay, and Jackson.

R2018-10-05: Resolution Authorizing Access to the Utah Public Treasurer's Investment Fund Accounts. Mr. Biles explained that new signature authority was needed for UTA's Utah Public Treasurer's Investment Fund accounts following the retirement of Richard Swenson, UTA Deputy Treasurer.

Public Comment. No public comment was given.

Board Action. A motion to approve resolution R2018-10-05 was made by Trustee Mileski and seconded by Trustee Cronin. The motion carried

unanimously with affirmative votes from Trustees Mileski, Acerson, Ashton, Chamness, Christensen, Cragun, De Lay, Jackson, and McConkie.

Trustee Ashton left the meeting at 3:00 p.m.

R2018-10-06: Resolution Authorizing Execution of Contract with CareATC to Provide Medical Services at On-Site Medical Clinics. Kim Ulibarri, UTA Chief People Officer, spoke about UTA's health care benefit cost management strategy, which includes maintaining two on-site health clinics. A new vendor, CareATC, has been selected to provide services at the clinics.

Public Comment. Public comment was given by Todd Mills, UTA Senior Supply Chain Manager; Rod Dunn, President of the Amalgamated Transit Union Local 382; and Norm Blessant, Secretary/Treasurer of the Amalgamated Transit Union Local 382. Mr. Mills, Mr. Dunn, and Mr. Blessant all spoke in favor of the clinic.

Board Action. Discussion ensued. A motion to approve resolution R2018-10-06 was made by Trustee Christensen and seconded by Trustee Cragun. The motion carried unanimously with affirmative votes from Trustees Acerson, Chamness, Christensen, Cragun, De Lay, Jackson, McConkie, and Mileski.

R2018-10-07: Resolution Authorizing Execution of Contract with Crus Oil, Inc. for the Purchase of Petroleum and Fluid Products. Todd Mills, UTA Senior Supply Chain Manager, summarized the resolution, which authorizes the purchase of petroleum and fluid products used in UTA fleet maintenance.

Public Comment. No public comment was given.

Board Action. A motion to approve resolution R2018-10-07 was made by Trustee Mileski and seconded by Trustee De Lay. The motion carried unanimously with affirmative votes from Trustees Chamness, Christensen, Cragun, De Lay, Jackson, McConkie, Mileski, and Acerson.

Chair Bell and Trustee Ashton returned to the meeting at 3:10 p.m.

R2018-10-08: Resolution Authorizing the Execution of a Federal Aid Grant Agreement with the Utah Department of Transportation to Provide Funding for the Springville Sharp/Tintic Railroad Connection Project. Ms. DeLoretto provided an overview of the Springville Sharp/Tintic project, which involves closing a portion of the Tintic industrial lead (including five UTA-maintained grade crossings) and providing a connection between the Tintic and Sharp lines. The project allows for the eventual extension of FrontRunner to Payson.

Public Comment. No public comment was given.

Board Action. Discussion ensued. Questions on rail line usage, future plans for the Tintic line, and grade crossings were posed by the board and answered by staff. A motion to approve resolution R2018-10-08 was made by Trustee Mileski and seconded by Trustee Cronin. The motion carried unanimously with affirmative votes from Trustees Christensen, Cragun, De Lay, Jackson, McConkie, Mileski, Acerson, Ashton, Chamness, and Bell.

Trustee Christensen expressed appreciation to the employees of UTA, cited accomplishments of the agency over the last two decades, and expressed appreciation to her fellow board members for their work in overseeing the agency.

Director/Agency Report. Steve Meyer, UTA Interim Executive Director, delivered a report on topics including:

- Midtown Trolley unveiling
- Utah Valley Express progress
- S-Line double tracking
- Maintenance closures

Chair Bell expressed his gratitude to be affiliated with the organization.

Other Business.

Final Meeting Minutes. Chair Bell stated the minutes from today's meeting will require approval and requested a motion to circulate and approve them via e-mail.

A motion to circulate and approve the October 25, 2018 board meeting minutes via e-mail was made by Trustee Jackson and seconded by Trustee Cronin. The motion carried unanimously.

Adjournment. The meeting was adjourned at 3:30 p.m. by motion.

Transcribed by Cathie Griffiths
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This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/494157.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.