



**Report of the Stakeholder & Planning Committee Meeting  
of the Board of Trustees of the Utah Transit Authority (UTA)  
Wednesday, September 12, 2018  
UTA FrontLines Headquarters, 669 West 200 South, Salt Lake City, Utah**

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**Committee Members Present:**

Bret Millburn, Committee Chair  
Necia Christensen

Andrew Jackson  
Karen Cronin

**Other Trustees in Attendance:**

Dannie McConkie, Alex Cragun, and Jeff Acerson

**Excused Committee Members:**

Charles Henderson

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**Welcome and Call to Order.** Chair Millburn welcomed attendees and called the meeting to order at 12:33 p.m. with three voting committee members present. Trustee Karen Cronin joined the meeting at 12:50 p.m.

**1. Safety Minute.** Chair Millburn yielded the floor to Dave Goeres, UTA Chief Safety, Security & Technology Officer, for a brief safety message.

**2. Item(s) for Consent**

- Approval of May 9, 2018 Stakeholder and Planning Meeting Report

A motion to approve the consent agenda was made by Trustee Christensen and seconded by Trustee Cragun. The motion carried unanimously.

**3. Utah County Interlocal Agreement Regarding Fourth Quarter Transit Revenue.** UTA Interim Executive Director Steve Meyer and Trustee Jackson presented an overview of a proposed interlocal agreement (ILA) with Utah County outlining the allocation of future fourth quarter transit revenues. Highlights of the terms in the proposed agreement include:

- The purpose of the ILA is to document how the fourth quarter funds will be used in Utah County.
- The funds will be used to assume the debt payments on the Utah County bond for the local match on the Provo Orem bus rapid transit (BRT) project and for operating and maintenance costs.
- When the debt has been paid off, the fourth quarter can be used for future major capital projects and/or service.
- Based on the metropolitan planning organization recommendations, major capital projects will require written approval of the Utah County Commission.
- New transit service will be provided in accordance with the terms and conditions of a service level agreement to be executed between UTA and Utah County.

Early payoff of the Utah County bond could save taxpayers as much as \$21.5 million and allow new transit services to be implemented several years ahead of schedule.

Trustee McConkie moved to forward the ILA to the full board agenda. Trustee Jackson seconded the motion. Through a roll call vote, the motion was approved unanimously.

**4. Update on Salt Lake City Transit Master Plan.** Nichol Bourdeaux, UTA Vice President of External Affairs, provided an informational update regarding a proposed service agreement with Salt Lake City (SLC) supporting the city's transit master plan. UTA and SLC have identified the following objectives for the agreement:

- SLC and UTA wish to enable people and businesses to rely on transit, encourage permanence, and minimize changes.
- SLC and UTA recognize the value of an enduring process for decision making that stands the test of time and will establish a methodology that can be updated and applied far into the future.
- SLC and UTA are implementing a plan driven by data analysis and public engagement; transparency and accountability will shape the execution of the program.
- The plan will identify key public transportation corridors and service and improvement recommendations.
- SLC and UTA will implement policies, programs, and infrastructure that support transit.

The proposed ILA has a 20-year term and will be presented to the board in the near future.

**5. Other Business.** Chair Millburn reminded the committee members of upcoming meeting dates.

**6. Adjournment.** A motion to adjourn was made by Trustee Christensen and seconded by Trustee Cronin. The motion carried unanimously and the meeting adjourned at 1:40 p.m.

Transcribed by Eileen Billings, Senior Office Specialist  
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*This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/485931.html> for entire content.*

*This document along with the digital recording constitute the official minutes of this meeting.*