



**Minutes of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
February 20, 2019**

Board Members Present:

Carlton Christensen, Chair
Beth Holbrook
Kent Millington

Board Members Excused/Not in Attendance:

Also attending were members of UTA staff, as well as interested citizens.

Welcome and Call to Order. Chair Christensen welcomed attendees and called the meeting to order at 9:05 a.m. with three board members present. Following Chair Christensen's opening remarks, the board and meeting attendees recited the Pledge of Allegiance.

Safety Minute. Chair Christensen yielded the floor to Jonathan Yip, UTA Senior Manager of Operations Analysis & Solutions, for a brief safety message.

Public Comment Period. Public comment was given by George Chapman (online) and Abby Osborne. Mr. Chapman opined on transfer points on route 220. Ms. Osborne, who represented the Salt Lake Chamber, spoke in support of the Clear the Air Challenge. Ms. Osborne mentioned the Commuter Tracker app, which tracks trips throughout the day.

Approval of February 13, 2019 Board Meeting Minutes. A motion to approve the February 13, 2019 Board Meeting Minutes was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Agency Report. Steve Meyer, UTA Interim Executive Director, reminded the board of Transit Day on the Hill, which is scheduled on February 21, 2019, and mentioned a media event that will take place in the afternoon on February 20, 2019 (today), in support of the Clear the Air Challenge.

Financial Report – December 2018. Bob Biles, UTA Chief Finance Officer, delivered a presentation on the December 2018 financial report. He reminded the board that the numbers in the report are preliminary. Questions on operating expenses, timing of accrual estimates, expense cutoff dates, and the distinction between parts and warranty recovery were posed by the board and answered by Mr. Biles.

A motion to accept the financial report for December 2018 was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

R2019-02-02 Authorizing Execution of Interlocal Agreement with Salt Lake City for Transit Master Plan Implementation. Nichol Bourdeaux, UTA Chief Marketing & Communications Officer; Laura Hanson, UTA Director of Planning; Lorin Simpson, UTA Regional General Manager of the Salt Lake Business Unit; and Bart Simmons, UTA Senior Counsel – Contracts, represented the agency during the discussion. Ms. Bourdeaux explained the purpose of the agreement and recognized partners from Salt Lake City who were in attendance at the meeting. The agreement has a 20-year term and outlines a plan for phased implementation of new transit service in Salt Lake City. Ms. Hanson spoke about the major points in the agreement, which include the agreement structure, existing service, and funded and unfunded future service. She noted the resolution includes approvals for the master interlocal agreement and the first addendum to the agreement. Discussion ensued. Questions on monitoring route effectiveness, economic development intentions associated with the Salt Lake City Transit Master Plan, changes in service on 2100 South, tracking data on the new service for the first year and beyond, communication to riders regarding the new routes, mechanisms for adjustments to the plan and routes, impacts of the new service to operations, the effectiveness of Sunday connections, types of connections anticipated and types of destinations to be serviced, outreach to employers along the routes, term of the agreement, and start-up and annual costs were posed by the board and answered by staff.

A motion to approve R2019-02-02 was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

Contracts, Disbursements & Change Orders.

Revenue Contract: Fidelity Investments Eco Pass. Monica Morton, UTA Fares Director, summarized the contract, which authorizes an agreement with Fidelity Investments to purchase and issue discounted transit passes for employee use. Discussion ensued. A question on the length of the agency's relationship with Fidelity Investments was posed by the board and answered by Ms. Morton.

A motion to approve the Fidelity Investments eco pass contract was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously with aye votes from Trustee Millington, Trustee Holbrook, and Chair Christensen.

Revenue Contract: Salt Lake County Eco Pass. Ms. Morton summarized the contract, which allows the county to purchase and issue discounted transit passes for employee use. Discussion ensued. A question on the type of pass included in the contract was posed by the board and answered by Ms. Morton.

A motion to approve the Salt Lake County eco pass contract was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously with aye votes from Trustee Holbrook, Trustee Millington, and Chair Christensen.

Discussion Items.

Government Relations Update. Matt Sibul, UTA Government Relations Director, remarked on Transit Day on the Hill and bills that UTA is tracking, including a bill amending the Transit District Act (SB72) and a bill on affordable housing (SB34). He then spoke about potential appropriations for mobility management and Vineyard Station double tracking. He mentioned that funding for a Point of the Mountain study was not appropriated, but may be revisited during executive appropriations. He also spoke about HB353, which includes a pilot program for reducing single occupancy vehicles. Discussion ensued. Questions on whether to support the affordable housing bill, potential substitutions on the affordable housing bill, and the status of HB353 were posed by the board and answered by Mr. Sibul. The board informally agreed to offer support for the bill on affordable housing.

Vineyard FrontRunner Station. Mary DeLoretto, UTA Director of Capital Projects, provided background on growth in Vineyard. Grey Turner, UTA Senior Program Manager – Engineering & Project Development, spoke about legislative appropriations made for the construction of Vineyard Station, proposed development near the station site, the platform concept, the need for a double tracked section, and the double tracking cost estimate. Discussion ensued. Questions on the practicality of the roof design on the

platform, adequacy of the right of way, purpose of double tracking, UTA's portion of the cost estimate, timing of the station platform completion, and property owned by Utah Valley University near the Vineyard station site were posed by the board and answered by staff.

Other Business.

Next Meeting. The next meeting of the board will be on Wednesday, February 27, 2019 at 9:00 a.m.

Adjournment. The meeting was adjourned at 10:31 a.m. by motion.

Transcribed by Cathie Griffiths
Executive Assistant to the Board Chair
Utah Transit Authority
cgriffiths@rideuta.com
801.237.1945

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/515931.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.