



# Utah Transit Authority

## Board of Trustees

### REGULAR MEETING AGENDA

669 West 200 South  
Salt Lake City, UT 84101

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**Wednesday, December 6, 2023**

**9:00 AM**

**FrontLines Headquarters**

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The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

**For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.**

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Beth Holbrook
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
  - a. Approval of November 8, 2023 Board Meeting Minutes
  - b. Approval of November 1, 2023 Board Budget Hearing Minutes
  - c. Oath of Office: Officer and Acting Comptroller - Eric Barrett
6. **Reports**
  - a. Executive Director Report Jay Fox
    - UTA Commendations
  - b. Discretionary Grants Report Gregg Larsen  
Alma Haskell
  - c. Community Advisory Committee Report Nichol Bourdeaux  
Megan Waters
7. **Discussion Items**
  - a. Proposed 2024 Final Budget Viola Miller  
Brad Armstrong

**8. Resolutions**

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|----|--|--------------------------------|
| a. | R2023-12-01 - Resolution Giving Notice and Setting Regular Meeting Dates for the Authority's Board of Trustees and Audit Committee for Calendar Year 2024                          | Carlton Christensen            |
| b. | R2023-12-02 - Resolution Adopting the Authority's 2024-2028 Capital Plan   | David Hancock<br>Daniel Hofer  |
| c. | R2023-12-03 - Resolution Approving the Naming of the Midvalley Bus Rapid Transit System as the Midvalley Express "MVX"   | G.J. LaBonty<br>Katie Morrison |
| d. | R2023-12-04 - Resolution Authorizing the Financing of Transit Vehicles through the 2023 Equipment Lease-Purchase Agreements, and Related Matters                                   | Rob Lamph<br>Randall Larsen    |
| e. | R2023-12-05 - Resolution Granting Expenditure and Disbursement Authority for 2023 Parts Inventory Purchases and Ratifying Certain 2023 Parts Inventory Purchases and Disbursements | Todd Mills                     |

**9. Contracts, Disbursements and Grants**

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|----|--|-----------------------------|
| a. | Contract: Replacement of Air Handler Units at Ogden Bus Garage (Smith Co.)   | Kevin Anderson<br>Guy Miner |
| b. | Contract: Davis-Salt Lake City Community Connector Environmental & Preliminary Design (Horrocks Engineers, Inc.)                   | Patti Garver<br>Alex Beim   |
| c. | Contract: Claims Management Software (Origami Risk, LLC)   | Kyle Brimley                |
| d. | Contract: Insurance Broker Services and Premium Disbursements (Alliant Insurance Services, Inc.)                                   | Dave Pitcher                |
| e. | Contract: FrontRunner Wayfinding Signage Phase I (Serigraphics Sign Systems, Inc.)   | G.J. LaBonty                |
| f. | Contract: Funding Memorandum of Agreement for Public Transit Services through Big and Little Cottonwood Canyons (Salt Lake County) | Russ Fox                    |
| g. | Pre-Procurements<br>- Mt. Ogden Administration Building Design   | Todd Mills                  |

**10. Service and Fare Approvals**

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|----|---|---------------------------|
| a. | Contract: 2023/2024 Ski Bus Agreement (Brighton Resort) | Russ Fox<br>Kensey Kunkel |
| b. | Contract: 2023/2024 Ski Bus Agreement (Snowbird Resort) | Russ Fox<br>Kensey Kunkel |

**11. Budget and Other Approvals**

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| a. | UTA Policy - UTA.01.01 Ethics | Mike Hurst |
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**12. Discussion Items**

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| a. | UTA Fee Schedule                   | Tim Merrill<br>Eric Barrett<br>Michael Goldman |
| b. | Customer Experience Program Update | Russ Fox<br>G.J. LaBonty                       |

**13. Other Business**

Chair Carlton Christensen

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| a. | Next Meeting: Wednesday, December 20th at 9:00 a.m. |
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**14. Closed Session**

Chair Carlton Christensen

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| a. | Strategy Session to Discuss Collective Bargaining |
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**15. Open Session**

Chair Carlton Christensen

**16. Adjourn**

Chair Carlton Christensen

**Meeting Information:**

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting [adacompliance@rideuta.com](mailto:adacompliance@rideuta.com) or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Board Meetings page - <https://www.rideuta.com/Board-of-Trustees/Meetings>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
  - o Use this link- [https://rideuta.zoom.us/webinar/register/WN\\_zS0pCJ7RT5-OIH7QRbynVA](https://rideuta.zoom.us/webinar/register/WN_zS0pCJ7RT5-OIH7QRbynVA) and follow the instructions to register for the meeting (you will need to provide your name and email address).
  - o Sign on to the Zoom meeting through the URL provided after registering
  - o Sign on 5 minutes prior to the meeting start time.
  - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
  - o Comments are limited to 3 minutes per commenter.

- Public Comment may also be given through alternate means. See instructions below.
  - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
  - o Comment via email at [boardoftrustees@rideuta.com](mailto:boardoftrustees@rideuta.com)
  - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
  - o Comments submitted before 2:00 p.m. on Tuesday, December 5th will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.