



Utah Transit Authority

Board of Trustees

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, October 23, 2024

9:00 AM

FrontLines Headquarters

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

1. **Call to Order and Opening Remarks** Chair Carlton Christensen
2. **Pledge of Allegiance** Chair Carlton Christensen
3. **Safety First Minute** Viola Miller
4. **Public Comment** Chair Carlton Christensen
5. **Consent** Chair Carlton Christensen
 - a. Approval of October 9, 2024 Board Meeting Minutes
 - b. Approval of October 10, 2024 Board Budget Hearing Minutes
 - c. Quarterly Disbursement Report - Vehicle Parts Inventory Vendors - Q3 2024
 - d. Quarterly Disbursement Report - Non-Inventory Vendors - Q3 2024
 - e. 2024 Fraud Risk Assessment
6. **Reports**
 - a. Executive Director Report Jay Fox
 - Continuous Improvement Excellence Award - Ashley Crump
 - b. Strategic Plan Minute: Moving Utahns to a Better Quality of Life - Deploy Operator Staffing Strategies Jay Fox
 - c. Discretionary Grants Report Tracy Young
Gregg Larsen
 - d. Pension Committee Report Jeff Acerson

7. Resolutions

- a. R2024-10-02 - Resolution Authorizing the Executive Director to Execute Grant Agreements for Specified Projects
Gregg Larsen
Alma Haskell
- b. R2024-10-03 - Resolution Granting Contract and Expenditure Authority to Non-Inventory Vendors
Eric Barrett
- c. R2024-10-04 - Resolution Giving Notice and Setting Regular Meeting Dates for the Authority’s Board of Trustees and Audit Committee for Calendar Year 2025
Carlton Christensen

8. Contracts, Disbursements and Grants

- a. Contract: 5600 West Bus Route Final Design Services (WSP USA Inc.)
Jared Scarbrough
Ethan Ray
- b. Contract: Mobile Trip Planning Software and Services (Transit)
Kyle Brimley
G.J. LaBonty
- c. Contract: Twenty New Light Rail Vehicles (Stadler US)
David Hancock
Kyle Stockley
- d. Disbursement: Employee Appreciation Holiday Gift
Rob Lamph
Mary Ann Schwalbendorf

9. Discussion Items

- a. Capital Program Report - Third Quarter 2024
David Hancock
Carlie Torres
Jacob Wouden
- b. UTA Tentative to Final 2025 Budget Change Overview
Viola Miller

10. Other Business

Chair Carlton Christensen

- a. Next Meeting: Wednesday, November 13th, 2024 at 9:00 a.m.

11. Closed Session

Chair Carlton Christensen

- a. Strategy Session to Discuss the Purchase, Exchange, or Lease of Real Property AND Collective Bargaining

12. Open Session

Chair Carlton Christensen

13. Adjourn

Chair Carlton Christensen

Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Public Meeting Portal - <https://rideuta.legistar.com/Calendar.aspx>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
 - o Use this link https://rideuta.zoom.us/webinar/register/WN_OWqYljXxTQC8kikObXjesA and follow the instructions to register for the meeting (you will need to provide your name and email address).
 - o Sign on to the Zoom meeting through the URL provided after registering
 - o Sign on 5 minutes prior to the meeting start time.
 - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
 - o Comments are limited to 3 minutes per commenter.
- Public Comment may also be given through alternate means. See instructions below.
 - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
 - o Comment via email at boardoftrustees@rideuta.com
 - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
 - o Comments submitted before 2:00 p.m. on Tuesday, October 22nd will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.